

**LINCOLN STREET ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING
NORTHBOROUGH BOARD OF SELECTMEN
NORTHBOROUGH SCHOOL COMMITTEE
NORTHBOROUGH APPROPRIATIONS COMMITTEE
NORTHBOROUGH FINANCIAL PLANNING COMMITTEE
MINUTES**

September 26, 2013

Lincoln Street Elementary School Building Committee members present:

Leslie Rutan, Selectmen Chair and Chair of the Building Committee
John Coderre, Town Administrator
Jennifer Drohan, Northborough School Committee Member
Dr. Charles Gobron, School Superintendent
Patricia Kress, Northborough School Committee Chair
Cheryl Levesque, School Business Manager
Jennifer Parson, Principal, Lincoln Street Elementary School
Jason Perrault, Chair, Financial Planning Committee and Vice-Chair of Building Committee
Julie Peterson, Building Committee Member

Northborough Board of Selectmen members present:

Leslie Rutan, Northborough Board of Selectmen Chair
William Pantazis, Northborough Board of Selectmen Member

Northborough School Committee members present:

Patricia Kress, Northborough School Committee Chair
Joan Frank, Northborough School Committee Vice-Chair
John Kane, Northborough School Committee Secretary
Jennifer Drohan, Northborough School Committee Member

Northborough Appropriations Committee members present:

Elaine Kelly, Northborough Appropriations Committee Chair
Janice Hight, Northborough Appropriations Committee Member
Dan McInnis, Northborough Appropriations Committee Member

Northborough Financial Planning Committee members present:

Jason Perrault, Northborough Financial Planning Committee Chair
David Devries, Northborough Financial Planning Committee Member
Michael Hodge, Northborough Financial Planning Committee Member
Roger Leland, Northborough Financial Planning Committee Member

Also in attendance:

Alan Minkus, Strategic Building Solutions
Mel Overmoyer, Strategic Building Solutions
Katie Crockett, Lamoureux-Pagano
Peter Caruso, Lamoureux-Pagano
June Hubbard Ward, Northborough Finance Director

Mrs. Rutan called the meeting to order at 7:05

John Coderre, Town Administrator, introduced everyone present including Katie Crockett Michael Pagano, and Peter Caruso of Lamoreaux-Pagano; Mel Overmeyer and Alan Minkus of Strategic Building Solutions; and June Hubbard Ward, Northborough Finance Director. He then provided a brief overview of the Massachusetts School Building Authority (MSBA) process and the work of the Lincoln Street Elementary School Building Committee to date.

Alan Minkus presented further information about the MSBA process and the various modules necessary to fulfill in order to be eligible for MSBA grant funds. He stressed the key dates for submission of materials to MSBA.

Peter Caruso presented the first part of the PowerPoint highlighting the amount of space allocated for the school, the present state of the building, and the excellent maintenance record of the building. He noted that all of the building systems have surpassed their useful life.

Katie Crockett continued with the PowerPoint presentation. She described the seven acre site and gave details about the need for the school to be in session while construction is happening. She also explained the Conservation Commission guidelines connected with the construction. She continued with the details of two new construction options. She explained that the Building Committee ruled these options out because of the site problems.

Three options for addition/renovation were presented. John Coderre offered the rationale for the Building Committee's decision to vote for Option A.

Several questions were asked about the number of students projected for Lincoln Street School. MSBA has set 270 as the number, approximately thirty students fewer than the present student population. A good deal of discussion about the population number took place. Dr. Gobron and John Coderre explained the rationale for this number and assured those present that the Committee was comfortable with the projection.

Alan Minkus presented information about the costs of all the options that have been discussed. He later presented a more detailed timeline from 2012-2017.

A great deal of positive discussion took place about the work of the Building Committee and the direction the Committee is taking. The chairs and members of the town committees present applauded the work of the Lincoln Street Elementary School Building Committee and offered support for the project. Discussion also took place about information that would be helpful to present to the public as the project moves forward.

The meeting adjourned at 9:05 p.m.

Respectfully Submitted,
Cheryl Leveque